

# TRUMAN VA BULLETIN

## INSIDE THIS ISSUE:

<i>Sharepoint is Coming!</i>	2
<i>CAP Review</i>	2
<i>Homeless and Cold</i>	3
<i>"Live United"</i>	3
<i>Pharmacist Excels</i>	3
<i>Welcome &amp; Farewell</i>	4



## EMPLOYEE RECOGNITION AWARDS

**Faith Andrulot, RN (PC)**  
Customer Service  
"Star" Award  
(November)

**Jane Mueller (CS)** –  
Employee of the  
Month (January)

**Brad Roby (Logistics)** –  
Good Catch Patient  
Safety Award  
(November)

## 2010 U.S. CENSUS: FIVE KEY STEPS

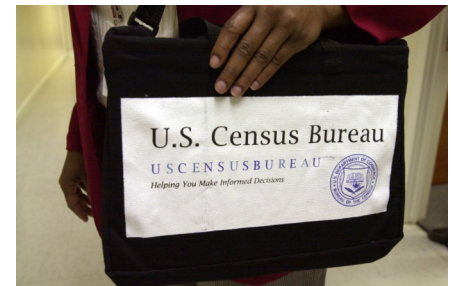
**Step 1:** Census is underway – Census workers canvassed the country between April and July 2009 to update addresses and maps from the 2000 census. This process is important because buildings that existed in the last census may no longer be standing or a community may have new construction that needs to be recorded.

**Step 2:** The form arrives – More than 130 million addresses throughout the nation will receive a census form in March 2010, either by mail or in person from a census worker. Households should complete and

return the forms upon receipt.

**Step 3:** Census Day is April 1 – Responses to the census form should include everyone living at your address. By law, the Census Bureau cannot share an individual's personal information with anyone including other federal agencies and law enforcement entities.

**Step 4:** Follow-up because every person matters – Addresses that still have not responded are to be visited by a census worker beginning in late April through July.



Census workers can be identified by a census badge and bag.

**Step 5:** The results are in! – The Census Bureau will provide the 2010 apportionment counts to the President by Dec. 31. This will include the total population counts and the number of representatives for each state.

## BIG WHEELS FUND RAISER

Meals on Wheels is the local not-for-profit social service agency involved in a unique partnership with Truman VA. You can help this partnership by ordering a "Big Wheels" box lunch prepared by the MU Hotel and Restaurant Management Department. Delivery will be on any of the

following dates: Feb. 4, 5, 8, 9, 10, 11 or 12. You may choose either a Turkey-Bacon Club or a Veggie Wrap. Meals include vegetable salad, chips and dessert for \$10. Half the cost (\$5) is tax deductible. Please call **Linda Duffen** at extension 56304 by Tuesday, Feb. 2 to order your

lunch. Proceeds raised from this event enable Meals on Wheels to deliver thousands of meals throughout the year to Columbia's home-bound senior and disabled citizens that might not otherwise receive a hot meal.

## OI&T COMPUTER CORNER

### SHAREPOINT IS COMING SOON!

Does your service line want to improve staff availability to shared documents? What if documents could be stored in a central location that allowed staff access based on parameters established by your service line? When documents are stored on SharePoint, it is easy to provide a link to the document versus including an attachment and it is possible to track individual access to the document including a response from the employee noting the document was read and understood or read and questions are pending.

#### What is SharePoint?

SharePoint (SP) is a Web-based program that acts as a central hub for sharing and storing information and working together within an organization. This central-

ized platform gives everyone access to the same information. Collaborative tasks are made easier and deadlines, along with projects, are easier to track and maintain. When it is used at its potential, employees will find that SharePoint makes it easier to collaborate and communicate with others, making their work more efficient and productive. At this time, SP may not be used for Personally Identifiable Information (PII) or Personal Health information (PHI).

To see a sample of how functional SharePoint can be, take a look at the new Employee Directory and New Functional Telephone Listing.

#### Employee Directory Link:

<http://vaww.visn15.portal.va.gov/cmof/Pages/phonedir.aspx>

#### Functional Telephone Listing:

<http://vaww.visn15.portal.va.gov/cmof/Pages/FunctionalTelephoneListing.aspx>

#### Common Uses for SharePoint include:

- ☞ Document Collaboration
- ☞ Tracking Document Versions
- ☞ Centralized Storage of Documents
- ☞ Gathering Information
- ☞ Sharing Information
- ☞ Tracking Projects and Tasks
- ☞ Service Line Calendars.

### NATIONAL SALUTE TO VETERAN PATIENTS

Due to the scheduled OIG CAP review, Truman VA will celebrate the National Salute to Veteran Patients during the week of Feb. 14-20. For more information about how to get involved in our local activities, contact Voluntary Service at extension 52538.

## COMBINED ASSESSMENT PROGRAM REVIEW

Representatives of the VA Office of the Inspector General (OIG) will be at Truman VA on Feb. 8-12 to perform a Combined Assessment Program (CAP) review. The purpose of a CAP review is to evaluate facility operations, focusing on patient care, quality management, administration of benefits delivery systems as well as financial and administrative controls.

To report suspected criminal activity, inadequate patient care, fraud, waste or abuse of Government resources, or mismanagement of VA programs, (1) call the VAOIG Hotline at 800-488-8244, Monday through Friday, during normal operational hours (8:30 a.m. to 4:00 p.m. ET); (2) write to the VAOIG Hotline, P. O. Box 50410, Washington, DC 20091-0410; fax the VAOIG Hotline at

202-565-7936; or e-mail the VAOIG Hotline at [vaoighotline@va.gov](mailto:vaoighotline@va.gov).

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## TRUMAN EFFORTS BENEFIT HOMELESS VETERANS

When record-breaking winter weather struck the Midwest Jan. 4-8, Health Care for Homeless Veterans Program staff from Truman VA hit the streets looking for homeless Veterans to direct to emergency shelters. They reached several Veterans and also connected with emergency shelters to help with supplies. The Salvation Army shelter in Columbia needed additional cots to expand "bed"

capacity and got them from the VA medical center, along with coats, gloves, scarves, blankets and pillows. The week-long drive to gather supplies generated a tremendous response from employees and all identified needs, including a 5XL coat for a homeless Veteran, were met. Local TV and newspapers covered Truman VA's leadership in helping the homeless. The effort col-

lected 543 items including 63 coats, 90 pairs of socks, 40 pairs of gloves, 35 hats, 29 blankets, 12 pillows and 183 personal care items.

This information was distributed across the entire VA organization via the daily "HEY VA! HAVE YOU HEARD?" e-mail message on Jan. 22.

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## "LIVE UNITED ACTION TEAM" HELPS WITH MOVE

On Jan. 18, eight Truman VA employees formed a "Live United Action Team" to help the Voluntary Action Center, a local not-for-profit agency, move its offices across town. The agency is the primary social service agency for information and referral as well as coordination of volunteer support in

Columbia. The VA team helped move donated furniture from a couple of different community sources to the agency's new location. They also moved several boxes, cleaned and helped set up furniture and computers. The Truman VA team included **Stephen Gaither, Beverly Hagenhoff,**

**Sallie Houser-Hanfelder, Patty Komula, Amy Pulliam, Stephen Roberts, Bob Van Arsdale and Nathan Witt.**

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## SUMMA CUM LAUDE PHARMACIST WINS KUDOS

Congratulations to Truman VA Pharmacist **Leslie Durrant!** She recently completed her studies in the "Working Professional Pharmacy Doctorate" program at the University of Florida. Besides graduating Summa Cum Laude and being re-inducted into the national pharmacy honor society, Rho Chi, she received the Outstanding Graduating Student Award. The award, considered the highest honor in the

"Working Professional Pharmacy Doctorate" program, is given in recognition of exemplary performance in all aspects of the program. Criteria included distinguished scholarship, leadership, professionalism and service. Program officials described Leslie as "the best of the best." She was able to earn her Pharm. D. degree through her participation in the VA Employee Incentive Scholarship Program (EISP).

Department of Veteran  
Affairs, Columbia, MO

Harry S. Truman Memorial Veterans' Hospital  
800 Hospital Drive  
Columbia, Missouri 65201

Phone: 573-814-6000

On the Web:  
[www.columbiamo.va.gov](http://www.columbiamo.va.gov)

### NEW STAFF RESPONSIBILITIES

Congratulations to the  
following Truman VA  
employees:

**Jay Jensen** was recently  
selected as the new  
Chief of Sterile  
Processing and  
Distribution (PS).

**Vicki Freelon** has been  
appointed Federal  
Women's Program  
Manager in the facility's  
EEO Program.



New Employees: January 22, 2010

**WELCOME:** Paula Morgret, Industrial Hygienist (FM) ☼ LaTricia Brownlee, Nursing Assistant (PS)  
Elizabeth Wilburn, Nursing Assistant (PS) ☼ Jennifer Blackburn, RN, Staff Nurse (PS)  
Roland Davis, RN, Staff Nurse (BH)

**FAREWELL (not pictured):** Tadd Greenfield, RN, Nurse Manager (PS) ☼  
Kenneth Rall, MD, Staff Radiologist (CS)

## 2009 EMPLOYEE SURVEY RESULTS

### DID YOU KNOW?

- 65.1 percent of Truman VA's staff responded to the 2009 All Employee Survey.
- In VISN 15, Quality of Work and Type of Work were the highest rated areas.
- Truman VA staff responses rated meaningfully and significantly higher than VISN 15 aver-

ages for Customer Support.

- Truman VA had a meaningful and significant score increase for Promotion Opportunity and Pay Satisfaction when compared to 2007 survey results.
- Truman VA responses for Safety Climate was the second highest score in VISN 15.

- Truman VA responses were highest in VISN 15 for Rewards and Recognition and Intention to Stay with VA.

- Our results reflected a very high ranking in Supporting Work/Family Balance.

- The 2010 All Employee Satisfaction Survey is scheduled April 19 through May 20.

Enjoy Your Freedom?  
Thank A Vet!